



Covid-19 Safe Event Checklist – The Great Illawarra Walk	
Contact: Michael Wells	Ph: 0412 264 358
Loc: Shellharbour Village to Headlands Hotel – Austinmer (40-kilometre walk)	
Event date: 13 th March 2021	Anticipated attendance: Under 1000
Volunteers: 25+	
<p>Description of event: The Great Illawarra Walk is an annual charity event held between Shellharbour and Austinmer. Now in its 15th year, The Great Illawarra Walk’s main objective is to raise funds to support Illawarra-based children with illness and disabilities. The 2022 Great Illawarra Walk will be raising funds for the athletes with a disability program within the Illawarra Academy of Sport. These funds will be used by the Illawarra Academy of Sport to build a fit for purpose gym for disabled athletes.</p> <p>The Great Illawarra Walk is proudly a zero-administration charity, meaning that all organisation and funding is donated and 100 percent of money raised is provided to the cause.</p> <p>The Great Illawarra Walk Committee are working to ensure the event is Covid safe and does not present any risk to the community. The entire committee are community-focussed and have a deep understanding of the importance of this being the case. All volunteers and participants if the event have acknowledged that they will comply with NSW Health restrictions as they are on the day of the event and will not attend if they are or suspect they may be a positive covid case.</p> <p>This checklist outlines what the Great Illawarra Walk Committee will do to prior to and during the Great Illawarra Walk to protect the volunteers, participants and the wider community.</p>	

Contents

1. Covid-19 Safety Measures	2
a. Prior to the event	2
b. During the event	2
2. Communicating Covid-19 Safety Measures	2
a. Before the event	2
b. During the event	2
Endorsement	2

1. Covid-19 Safety Measures

a. Prior to the event

- Monitor the NSW Health Website <https://www.health.nsw.gov.au/> to be aware of current covid situations and restrictions.
- Obtain the necessary approvals to operate the event from appropriate authorities
- Ensure that any business operating as part of the event complies with their respective covid safe plans.
- Areas being utilised as part of the event must be in line with health advice and current restrictions (for example adhering to square metre rule if in place)
- All participants will be required to register and as a component of that registration they will be required to complete a COVID declaration.
- The event will be arranged with staggered start times to allow for reduced numbers and physical distancing.

b. During the event

- Monitor strategies during the event at the beginning and on an hourly basis throughout the event.

2. Communicating Covid-19 Safety Measures

a. Before the event

- Notify participants that in the event of cancellation or if covid-19 symptoms arise, a refund may be provided on request.
- Include messaging prominently displayed on event website that people must not attend the event if they are deemed a positive covid case, have covid symptoms or a close contact of someone who is a positive covid case.
- A communication and public information campaign that reinforces messaging and health advice will be implemented in the lead up to the event, with information shared via social media and electronic mail.
- Ensure participants are aware on how to access current NSW Health requirements.

b. During the event

- Committee contact details are on the website to allow participants to contact committee members who will be in a position to update social media messaging and in regular contact with mainstream news.

Endorsement



Michael Wells
Monday 11 February 2022
Committee member
Great Illawarra Walk